



SUPER MONEY ELIGIBLE ROLLOVER FUND
ABN: 94 334 023 289 SFN: 511 787 055 RSE: R1001372

How to use this form

Use this form if you wish to:

- Change your name
- Update your contact details
- Correct your date of birth

- A person enrolled on the roll of a State or Territory Supreme Court or the High Court of Australia, as a legal practitioner;
- An Australian consular officer or an Australian diplomatic officer;
- A judge of a court;
- A magistrate; or
- A Chief Executive Officer of a Commonwealth court.

Important Notes

Proof of Identity

If you intend to change your name or your date of birth you will need to supply a certified copy of at least one of the following appropriate evidence forms:

- A certified photocopy of your:
 - ⊖ Birth certificate; or
 - ⊖ Citizenship/Naturalisation certificate; or
 - ⊖ Marriage certificate; or
 - ⊖ Divorce certificate; or
 - ⊖ Change of Name certificate
- A certified photocopy of a card issued to you under a law of a State or Territory for the purpose of proving your age which contains your photograph; or
- A certified photocopy of your national identity card issued by a foreign government, the United Nations or an agency of the United Nations.

Certified Copies of Documents

All copied pages of **ORIGINAL** proof of identity documents need to be certified as true and correct copies by any of the following:

- A permanent employee of Australia Post with five or more years of continuous service;
- A finance company officer with five or more years of continuous service (with one or more finance companies);
- An officer with, or authorised representative of, a holder of an Australian Financial Services Licence (AFSL), having five or more years continuous service with one or more licensees;
- A notary public officer;
- A police officer;
- A registrar or deputy registrar of a court;
- A Justice of the Peace;

Important

You should not send any **original** documents. These should be retained for your records.

Please send certified copies only. Copies of originals that are not certified by one of the above entities will not be accepted.

Privacy

When your personal details are provided to SMERF, they are securely stored and are accessible only to authorised personnel for the purposes of maintaining your account. If you wish to view our privacy statement please go to www.smerf.com.au.

Declaration & Signature

You (the Member) must complete, sign and date the form and return it to the Administrator at SMERF.

Contact Details

Super Money Eligible Rollover Fund
Free call: 1800 114 380
E: smerf@diversa.com.au
W: www.smerf.com.au
PO Box 1282 Albury NSW 2640

Checklist:

- Certified copies of documentation attached
- Form has been signed and dated

Administered by Diversa Superannuation Services Limited (ABN: 77 107 165 962, AFSL No 273321) on behalf of Diversa Trustees Limited



SUPER MONEY ELIGIBLE ROLLOVER FUND
ABN: 94 334 023 289 SFN: 511 787 055 RSE: R1001372

Change of Member Details Form

Current Membership Details

Member Number: _____ Date of Birth: ____ / ____ / ____ Title: _____
Surname: _____ Given Name(s): _____

New Membership Details

Change to your Name

If changing your name you must attached a certified copy of one of the following documents;

(Please tick)

- Birth Certificate Marriage Certificate Naturalisation Certificate
 Change of Name Certificate Divorce Certificate Other: _____

Title: _____ Surname: _____

Given Names(s): _____

Original Signature: _____ New Signature: _____

Change to your Contact Details

Residential Address

Address: _____

Suburb: _____ State: _____ Postcode: _____

Postal Address (if different to residential address)

Address: _____

Suburb: _____ State: _____ Postcode: _____

Home Number: _____ Mobile Number: _____

New Email Address

Email: _____

Do you wish to receive your annual statement by email only?

Yes and I understand this election will remain in force until I advise otherwise

No, I would like to receive a paper statement (default)

Correction to Date of Birth

Please provide certified documentation to verify the change to your birth date.

Date of Birth (dd/mm/yyyy): _____

Administered by Diversa Superannuation Services Limited (ABN: 77 107 165 962, AFSL No 273321) on behalf of Diversa Trustees Limited

PO Box 1282,
Albury NSW 2640

Freecall: 1800 114 380
Trustee: Diversa Trustees Limited

Website: www.smerf.com.au
ABN: 49 006 421 638 AFSL: 235153

Email: smerf@diversa.com.au
RSEL: L0000635



SUPER MONEY ELIGIBLE ROLLOVER FUND
ABN: 94 334 023 289 SFN: 511 787 055 RSE: R1001372

Change of Member Details Form (cont'd)

Correction to Tax File Number

Tax File Number: _____

Consent to use TFN

I give my permission to the SMERF to use my personal information provided (including TFN) to search for any Superannuation money held by the ATO or other Super funds, to the extent the law allows. SMERF will contact me and confirm the result of the search.

Yes

No

Member Declaration:

I declare that:

- The information I have provided and any associated documentation in support of the changes advised in this form are, to the best of my knowledge, true and accurate;
- I understand that my record kept by the SMERF will reflect the information in this form;
- I will immediately notify the SMERF if any of my personal details change in the future;
- I understand and accept the information contained in this form may be shared with representatives, advisers and service providers of the SMERF;
- SMERF may use my email address to provide me with information about the Fund and my membership; and
- I understand that where I have provided my email address that I will receive an automatic login to view my account online at any time. I will also now receive an electronic notification for my annual statement which will be accessible through my online account and I understand that this will continue until I notify Member Services that I wish to change this option.

Member's Signature: _____ Date: ____ / ____ / ____

Please provide certified documentation to verify the change to your birth date.

Please return the completed Change of Member Details Form to:

Super Money Eligible Rollover Fund, PO Box 1282 Albury NSW 2640

smerf@diversa.com.au, www.smerf.com.au

If you have any questions regarding this form or your membership, please contact Member Services team on 1800 114 380.

Office Use Only:

Reference: _____ Process / Eff Date: _____
Administrator: _____ Authorised By: _____

Administered by Diversa Superannuation Services Limited (ABN: 77 107 165 962, AFSL No 273321) on behalf of Diversa Trustees Limited

PO Box 1282,
Albury NSW 2640

Freecall: 1800 114 380
Trustee: Diversa Trustees Limited

Website: www.smerf.com.au
ABN: 49 006 421 638 AFSL: 235153

Email: smerf@diversa.com.au
RSEL: L0000635